**Suggestion for format of ‘Comment’ Letter to Kirklees.**

Please find on the next page the basic format for a comment or objection letter

* You can print this document out and write on it, or edit it in a word processor such as Microsoft Word, etc. You’ll need to add your address and sign it if posted.
* Your comments can be submitted via the following means
  + Posted to the address on the letter
  + emailed as an attachment or just as a basic email
  + or submitted by the form on the Kirklees planning website - this has a 500 word limit

**Please make sure your comments are submitted before 7th September.**

Take a look at our website [www.hadeedge.com](http://www.hadeedge.com) and click on the links below for what we know to be the most effective ways of objecting.

**In simple terms these are**

* **Sustainability**
* **Services**
* **Character and amenity**

**Quick Links for help and more detail:**

* **Tips for objecting***http://hadeedge.com/tips-for-objecting-to-planning-application/*
* **Presentation from meeting on 23/8/2016***http://hadeedge.com/wp-content/uploads/2016/08/HadeEdgeFightfortheFieldspresentation23August2016lores.pdf*

**The email address to submit your comments is planning.contactcentre@kirklees.gov.uk**

|  |  |
| --- | --- |
| **FAO Louise Bearcroft**  **Planning, Investment and Regeneration Service**  **PO Box B93,**  **Civic Centre 3,**  **Off Market Street,**  **Huddersfield**  **HD1 2JR** | ***Your Address Here*** |

**Date:**

Dear Louise,

**RE: APPLICATION NUMBER 2016/91967**

**LAND AT, DUNFORD ROAD, HADE EDGE, HOLMFIRTH HD9 2RT**

**OUTLINE PLANNING APPLICATION FOR RESIDENTIAL DEVELOPMENT OF 66 HOUSES, CONVENIENCE STORE AND PROVISION OF OPEN SPACE**